

CareerSource Tampa Bay Audit Meeting Minutes

Date: September 11, 2019
Location: Conference Call

Call to Order

Sophia West called the meeting to order at 11:35 a.m. There was a quorum present with full Audit Committee participation.

Members in attendance

Kenneth Jones, Commissioner Sandra Murman, Sophia West, with all members participating via phone.

Members not in attendance

None

Staff Present

John Flanagan, Sheila Doyle, and Anna Munro.

Guests

None

Public Comments

There were none

Welcome and Introductions

There was a brief introduction and move to discussion items.

The items are listed in the order of discussion.

Indicates Action Needed

Action/Discussion Items

▶ Action Item #1 July 31, 2019 Audit Committee Meeting Minutes

- A motion to approve the minutes of July 31, 2019 Committee Meeting.
- Motioned: Commissioner Sandra Murman
- Seconded: Ken Jones
- There was no further discussion. The motion carried.

▶ Action Item #2 Approval of CPA Firm for Audit and Tax Services

The Following ensued:

Each committee member provided their score and a final score was tabulated. James Moore and Co. P.L ranked with the highest score as noted below. They possess the most

audit experience with workforce development boards, auditing a dozen workforce development boards in the State of Florida. In addition, they are the most cost effective.

Firm	Score
James Moore and Co., P.L	91.00
Watson Rice	90.00
Rivero, Gordimer & Company, P.A.	89.67
Grau & Associates	89.33

- A motion to approve James Moore as the CPA firm for audit and Tax Services.
- Motioned: Ken Jones
- Seconded: Commissioner Sandra Murman

There was no further discussion. The motion carried.

Audit Committee concurred to bring the recommendation of James Moore and Co., P.L. to the full board for vote.

Adjournment

The meeting was adjourned at approximately 12:14 p.m.

Minutes prepared by: Tammy Stahlgren, Administrative Services Coordinator.