



# **Nominating Committee Meeting**

CareerSource Tampa Bay

May 3, 2022 1:30 PM - 3:00 PM EDT

## **Table of Contents**

**I. Call to Order, Roll Call, and Welcome**

**II. Public Comments**

**III. Action Items/Discussion Items.....2**

**A. 2022-2023 Board Officers**

**IV. Information Items**

**A. Committee Assignment Officers.....3**

**B. Duties of Board Officers.....4**

**C. Board of Directors Attendance PY 2021-2022.....6**

**V. Process / Next Steps**

**VI. Adjournment**



## Action Item

### 2022 – 2023 Board Officers

#### INFORMATION

Tampa Bay WorkForce Alliance Bylaws states:

Section 6.1 - Board Officer Positions, Nominations and Elections

The Board Officers of CSTB shall consist of a Chair, a Vice-Chair, a 2<sup>nd</sup> Vice-Chair, a Secretary and a Treasurer. The Chairperson of the CEO or designee shall occupy the 2<sup>nd</sup> Vice-Chair position. The Chair, Vice-Chair, Treasurer, and Secretary of CSTB shall be nominated and elected as follows:

- A. A slate of nominees for Officers shall be presented to the Board for a vote by the Nominating Committee at CSTB’s annual meeting. Prior to voting on the slate of nominees, nominations shall be accepted from the floor.
- B. The annual meeting at which the slate of Officers shall be elected shall take place in May, or on a date as otherwise set by the Board, and the Officers shall take office in July, or on a date as otherwise set by the Board.
- C. The Chair and Vice-Chair shall be selected from among the representatives of the business sector Board members. The Treasurer and Secretary shall be selected from among any category of Board membership.

Officers	2021– 2022	2022 – 2023
Chair	Ben Hom	
<i>Chair Alternate</i>		
Vice-Chair	Mike Bach	
<i>Vice-Chair Alternate</i>		
2 <sup>nd</sup> Vice-Chair	Gwen Myers	Gwen Myers
Treasurer	Don Noble	
<i>Treasurer Alternate</i>		
Secretary	Sophia West	
<i>Secretary Alternate</i>		

#### RECOMMENDATION

Create a slate of nominees for 2022 – 2023 Officers.



## Information Item Committee Assignments

As of: April 13, 2022

Standing CSTB Committees: (through June, 2022)	Ad-Hoc Committee:	Met Meeting Standards
---	----------------------	-----------------------

<u>Board of Director Name:</u>	<u>Business designated appointment Y /</u>	<u>Executive Committee:</u>	<u>Workforce Performance</u>	<u>Finance:</u>	<u>Nominating:</u>	<u>Youth:</u>	<u>Human Resources:</u>	<u>Ad Hoc ByLaws</u>	<u>BOD Meeting</u>
Mr. Tom Aderhold	N	M	M			C		M	Y
Mr. Michael Bach	Y	M			M		C	C	Y
Dr. Vanity Barr-Little	N					M			Y
Mr. Richard Bennett	Y	M	C				M		Y
Mr. Robert Blount	N		M						Y
Mr. Scott Brooks	N					M			Y
Ms. Stephanie Brown-Gilmore	N		M						Y
Mr. Sean Butler	Y	M			C				Y
Ms. Andrea Cichon	Y						M		Y
Mr. Richard Cranker	N		M						Y
Ms. Constance Daniels, Esquire	Y			M					N
Ms. Elizabeth Guterrez	N			M					Y
Mr. Gary Hartfield	Y		M						Y
Mr. Benjamin Hom	Y	C							Y
Mr. John Howell	N		M		M	M			Y
Mr. Robert Hyland	Y					M			Y
Mr. Jim Junecko	N					M			Y
Mr. Randall King	N			M					N
Ms. Karen Koundourakis	Y			M				M	Y
Mr. Ian Lieberman	Y			M					Y
Dr. Brian Mann	N					M			Y
Mr. Stephen Morey	Y	M	M						Y
Ms. Gwen Myers	N	M		M	M				Y
Mr. Donald H. Noble	Y	M		C				M	Y
Mr. Richard Padilla	Y			M		M			Y
Mr. Gil Schisler	N		M						Y
Mr. Roy Sweatman	Y					M		M	Y
Mr. Thayne Swenson	Y					M			Y
Ms. Sophia West	Y	M					M		Y
Mr. Jason Woody	Y		M			M			Y
Ms. Ocea Wynn	N					M			N
Ms. Audrey Ziegler	N	M		M					Y

Legend: C=Chair M= Member

Source: Bylaws

This document created for the sole purpose of ensuring that any Officer appointments and committee attendees include BoD availability. These assignments change often and therefore not guaranteed to be fully correct.



## Information Item Duties of Board Officers

**This document comes from the CSTB Bylaws and is shared as an input for the CSTB Nominating Committee.**

### ARTICLE VI BOARD OFFICERS

#### Section 6.2 – Duties of Board Officers

##### A. Duties of the Chair shall include:

- Reviewing Board directives with the Director of CSTB to ensure compliance and implementation;
- Presiding at all meetings of the Board;
- Serving as Chair of the Executive Committee;
- Making all Committee Chair appointments subject to these By-laws;
- Calling special meetings of the Board;
- Establishing Ad-Hoc Committees as deemed necessary to conduct the business of the Board and make appointments thereto;
- Serving as a signatory for CSTB's financial and legal documents; and
- Performing all duties incident to the office of Chair.

##### B. Duties of the Vice-Chair shall include:

- Presiding over meetings of the Board in the absence of the Chair;
- Serving as a member of the Executive Committee; and
- Performing all duties incident to the office of Chair in the absence of the Chair.

##### C. Duties of the 2<sup>nd</sup> Vice Chair shall include:

- Presiding over meetings of the Board in the absence of the Chair and Vice-Chair;
- Serving as a member of the Executive Committee;
- Serving as a member of the Finance Committee;
- Performing all duties incident to the offices of Chair and Vice-Chair in the absence of the Chair and Vice-Chair.

##### D. Duties of the Treasurer shall include:

- Serving as a member of the Executive Committee;
- Serving as Chair of the Finance Committee;
- Serving as a signatory for CSTB's financial and legal documents; and
- Performing all duties incident to the office of Treasurer.

E. Duties of the Secretary shall include:

- Serving as a member of the Executive Committee;
- Signing all bank resolutions;
- Serving as a signatory for CSTB's financial and legal documents; and
- Performing all duties incident to the office of Secretary.

Section 6.3 – Terms of Board Officers

The term of office for the Board Chair, Vice-Chair, Treasurer and Secretary shall be for one (1) full year, from July 1 through June 30.

Board Officers shall serve no more than two (2) consecutive terms of one (1) year each in the same office, if re-elected, provided that the time in office does not exceed the limits of their term of membership on the Board. After two (2) consecutive terms, the Officer shall then step down from their position for a minimum of one (1) year, although he or she may continue to serve as a Board member, or in another office.

The time which an Officer is appointed to serve the remainder of an unexpired term shall not count towards the Officer's two (2) consecutive terms.

The 2<sup>nd</sup> Vice-Chair is not subject to the Officer term limits specified herein.



## Information Item Board of Directors Attendance PY 2021-2022

FY21-22 CSTB Board of Directors Attendance

		Term	Regular	Regular	Regular	Regular	Total	All
#	Member Name	End	8/19/21	11/18/21	2/17/22	5/19/22	Attendance	%
1	Tom Aderhold	06/30/23	x	x	x		3	75.00%
2	Michael Bach	06/30/23	x	x	x		3	75.00%
3	Dr. Vanity Barr-Little	06/30/22	x		x		2	50.00%
4	Rick Bennett	06/30/23	x	x			2	50.00%
5	Robert Blount III.	06/30/23	n/a	x	x		2	50.00%
6	Warren Brooks	06/30/22	x	x			2	50.00%
7	Stephanie Brown-Gilmore	06/30/23	x	x			2	50.00%
8	Sean Butler	06/30/23	x	x	x		3	75.00%
9	Andrea Cichon	06/30/23		x	x		2	50.00%
10	Richard Cranker	06/30/22	x	x	x		3	75.00%
11	Constance Daniels	06/30/22					0	0.00%
12	Elizabeth Gutierrez	06/30/23	x	x	x		3	75.00%
13	Gary Hartfield	06/30/23	x	x	x		3	75.00%
14	Benjamin Hom	06/30/23		x	x		2	50.00%
15	John Howell	06/30/23	x	x	x			75.00%
16	Robert Hyland	06/30/23	x	x	x		3	75.00%
17	Jim Junecko	06/30/22	x				1	25.00%
18	Pat Kemp	11/16/21		n/a	n/a	n/a	0	0.00%
19	Lindsey Kimball	12/31/21	x		n/a	n/a	1	25.00%
20	Randall King	06/30/22					0	0.00%
21	Karen Koundourakis	06/30/22	x	x			2	50.00%
22	Ian Lieberman	06/30/22		x	x		2	50.00%
23	Dr. Brian Mann	06/30/23	x	x	x		3	75.00%
24	Steve Morey	06/30/23		x	x		2	50.00%
25	Gwen Myers	11/22/22	n/a	n/a	x		1	25.00%
26	Don Noble	06/30/23	x	x	x		3	75.00%
27	Richard Padilla	06/30/22		x	x		2	50.00%
28	Gil Schisler	06/30/22	x	x	x		3	75.00%
29	Thayne Swenson III	06/30/22	x		x		2	50.00%
30	Roy Sweatman	06/30/22	x	x	x		3	75.00%
31	Sophia West	06/30/22	x	x	x		3	75.00%
32	Jason Woody	06/30/22		x	x		2	50.00%
33	Ocea Wynn	06/30/23					0	0.00%
34	Audrey Zigler	06/30/22	n/a	n/a	x		1	25.00%





CareerSource Tampa Bay  
4902 Eisenhower Blvd., Suite 250 | Tampa, FL 33634  
[CareerSourceTampaBay.com](http://CareerSourceTampaBay.com)

Copyright © CareerSource Tampa Bay. All Rights Reserved.

CareerSource Tampa Bay is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers listed on this website may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

A proud partner of the American  JobCenter network