



# Workforce Performance Committee Minutes

CareerSource Tampa Bay  
Nov 1, 2023 at 9:00 AM EDT

## **Committee Members Attendance**

### **Present:**

Members: Meredith Abel, Mitch Allen, Stephanie Brown-Gilmore (remote), Joseph Eletto (remote), John Howell, Jermaine White (remote)

## **Staff Attendance**

### **Present:**

Members: Rich Beynon (remote), Leondra Foster, Michelle Zieziula - Chief Impact Officer, Saleema Bennett, Melissa Carroll, John Flanagan, Chad Kunerth, Anna Munro, Mario Rodriguez, Don Shepherd (remote), Tammy Stahlgren, Doug Tobin (remote), Mrs. . April Torregiante

Others in Attendance: Marcella Blanchett (remote), Nancy Brown (remote), Paul Casebolt, Ted Davis, Bill Farnand, Maritza Morales

### **I. Call to order, Welcome and Roll Call (Presenters: John Howell)**

Chair, John Howell called the meeting to order at 9:00 a.m. There was a quorum present.

### **II. Public Comments**

There were none.

### **III. Action / Discussion Items**

#### **A. Approval of Minutes - August 2, 2023, Workforce Performance Committee Meeting (Presenters: John Howell)**

##### **Motion:**

To approve the Minutes of the August 2, 2023, Workforce Performance Committee Meeting.

Motion moved by Meredith Abel and motion seconded by Mitchell Allen. Motion carried.

#### **B. Approval of Training Programs (Presenters: Melissa Carroll)**

##### **Motion:**

To approve Career Tech, Computer Coach, and USF's applications for new training programs.

Motion moved by Mitchell Allen and motion seconded by Meredith Abel. Motion carried.

#### IV. One Stop Delivery Systems

- A. Jobs For Veterans State Grant (JVSG) Presentation Overview (Presenters: Bill Farnand)

CareerSource's team of ten US military veterans provide job search and preparation services to veterans and eligible spouses. They also provide services to veterans with significant barriers to employment, such as low income, unemployment, and service-connected disabilities. CareerSource has put over 200 veterans into jobs throughout Hillsborough County and has won several awards for their work, including the State of Florida DVOP of the Year two years in a row.

- B. Provision of Services to Individuals with Varying Abilities (Presenters: April Torregiante)

Highlighted were the provision of services for individuals with disabilities, such as ADA compliance centers, ADA Compliant workstations, and a disability program navigator. They also discussed their efforts to address barriers and provide access and accommodations for individuals with varying abilities. Additionally, they provided an update on their partner development, including new partnerships and an upcoming community resource fair.

#### V. Information Items

- A. One-Stop Operator Update (Presenters: Paul Casebolt)

##### Highlights

- Added 8 new partners as of July 25, 2023.
- Added one new partner for this program year. Caribbean-American National Development Organization (CANDO).
- The goal for adding new partners in the 2023-24 program year is 8.
- Upcoming Community Resource Fair on Monday, November 6, 2023.
  - 20 partners have confirmed their participation.

- B. PY23-24 Strategic Metrics Dashboard Update (Presenters: Chad Kunerth)

A high-level overview of the various sections on the dashboard.

- C. REACH Performance Review (Presenters: Chad Kunerth)

The final REACH Grade was an "A" (96% rating). CSTB is working to resolve a couple issues with CareerSource Florida that could result in a higher grade.

#### VI. Future Business

There was none.

VII. Adjournment

The meeting was adjourned at 9:44 a.m. Minutes submitted by Tammy Stahlgren, Executive Administrative Assistant.