



## CareerSource Hillsborough Pinellas Finance/Audit Committee Minutes

CareerSource Hillsborough Pinellas

3/10/2025 2:00 PM EDT

@ Hybrid; Meridian One 4350 W Cypress Street, Suite 875 Tampa FL 33607

### **Committee members**

#### **Present:**

Members: Mitch Allen, David Fetkenher (remote), Christopher Latvala (remote), Don Noble (remote), Sophia West (remote)

#### **Absent:**

Members: Barclay Harless

CareerSource Hillsborough Pinellas Staff: Sheila Doyle (remote), Keidrian Kunkel (remote), Anna Munro, Tammy Stahlgren, Michelle Zieziula (remote)

#### I. Call to Order, Roll Call, and Welcome (Presenters: Don Noble)

Don Noble, Chair called the meeting to order at 2:00 p.m. There was a quorum present.

#### II. Public Comments (Presenters: Don Noble)

There were none.

#### III. Action Items/Discussion Items

##### A. Approval of minutes – January 8, 2025 Finance/Audit Committee Meeting

#### **Motion:**

To approve the minutes of January 8, 2025 Finance/Audit Committee Meeting.

Motion moved by David Fetkenher and motion seconded by Mitch Allen. Motion carried.

##### B. Acceptance of 2023 IRS Form 990 – WorkNet Pinellas, Inc.

Presenter: Stacey Kolka

#### **Motion:**

To accept the WorkNet Pinellas, Inc. 2023 IRS Form 990 for the fiscal year ending June 30, 2024.

Motion moved by David Fetkenher and motion seconded by Mitch Allen. Motion carried.

C. 2024 – 2025 Budget Modification No. 3 (Presenters: Sheila Doyle)

**Motion:**

To approve the adjustment to the revenue budget and resultant modification to the expenditure budget.

Motion moved by David Fetkenher and motion seconded by Mitch Allen. Motion carried.

IV. Information Item

A. Expenditure Reports for the period ending January 31, 2025

The information Item was in the packet to review, there were no questions or concerns.

V. Adjournment

The meeting adjourned at 2:16 p.m. Minutes submitted by Tammy Stahlgren, Executive Administrative Assistant.

A. Next Finance Committee Meeting – TBD