



## CareerSource Hillsborough Pinellas Finance/Audit Committee Minutes

CareerSource Hillsborough Pinellas

3/10/2025 2:00 PM EDT

@ Hybrid; Meridian One 4350 W Cypress Street, Suite 875 Tampa FL 33607

### **Committee members**

#### **Present:**

Members: Mitch Allen, David Fetkenher (remote), Christopher Latvala (remote), Don Noble (remote), Sophia West (remote)

#### **Absent:**

Members: Barclay Harless

CareerSource Hillsborough Pinellas Staff: Sheila Doyle (remote), Keidrian Kunkel (remote), Anna Munro, Tammy Stahlgren, Michelle Zieziula (remote)

I. Call to Order, Roll Call, and Welcome (Presenters: Don Noble)

Don Noble, Chair called the meeting to order at 2:00 p.m. There was a quorum present.

II. Public Comments (Presenters: Don Noble)

There were none.

III. Action Items/Discussion Items

A. Approval of minutes – January 8, 2025 Finance/Audit Committee Meeting

**Motion:**

To approve the minutes of January 8, 2025 Finance/Audit Committee Meeting.

Motion moved by David Fetkenher and motion seconded by Mitch Allen. Motion carried.

B. Acceptance of 2023 IRS Form 990 – WorkNet Pinellas, Inc.

Presenter: Stacey Kolka

**Motion:**

To accept the WorkNet Pinellas, Inc. 2023 IRS Form 990 for the fiscal year ending June 30, 2024.

Motion moved by David Fetkenher and motion seconded by Mitch Allen. Motion carried.

- C. 2024 – 2025 Budget Modification No. 3 (Presenters: Sheila Doyle)

**Motion:**

To approve the adjustment to the revenue budget and resultant modification to the expenditure budget.

Motion moved by David Fetkenher and motion seconded by Mitch Allen. Motion carried.

- IV. Information Item

- A. Expenditure Reports for the period ending January 31, 2025

The information Item was in the packet to review, there were no questions or concerns.

- V. Adjournment

The meeting adjourned at 2:16 p.m. Minutes submitted by Tammy Stahlgren, Executive Administrative Assistant.

- A. Next Finance Committee Meeting – TBD