



# CareerSource Tampa Bay Finance/Audit Committee Minutes

CareerSource Tampa Bay  
10/27/2025 11:00 AM EDT

@ Hybrid; Meridian One 4350 W Cypress Street, Suite 875 Tampa FL 33607

## **Committee Member Attendance**

### **Present:**

Barclay Harless (remote), Don Noble (remote), Sophia West (remote), Don Blair (remote), Elisa Caro, Bob Hyde (remote)

### **Absent:**

Mitch Allen, David Fetkenher, Commissioner Latvala

CareerSource Tampa Bay Staff: Sheila Doyle, Keidrian Kunkel, Anna Munro, Tammy Stahglen

I. Call to Order, Roll Call, and Welcome (Presenters: Don Noble)

Don Noble, called the meeting to order at 11:00 a.m. There was a quorum present.

II. Public Comments (Presenters: Don Noble)

There were none.

III. Action Items/Discussion Items

A. Approval of minutes – August 28, 2025 Finance/Audit Committee Meeting  
(Presenters: Don Noble)

**Motion:**

To approve the minutes of the August 28, 2025 Finance/Audit Committee Meeting

Motion moved by Bob Hyde and motion seconded by Don Blair. Motion carried.

B. Fiscal Year 2025/2026 Budget Modification #1 (Presenters: Sheila Doyle)

**Motion:**

To approve the adjustment to the revenue budget and resultant modification to the expenditure budget.

Motion moved by Bob Hyde and motion seconded by Barclay Harless. Motion carried.

IV. Information Items

A. Expenditure Reports for the period ending September 30,2025

Sheila Doyle gave a brief overview of the Expenditure reports.

V. Adjournment

The meeting was adjourned at 11:15 a.m.

Minutes submitted by Tammy Stahlgren, Executive Administrative Assistant.