

REQUEST FOR PROPOSAL: Copier Services  
QUESTIONS & ANSWERS  
TO BE POSTED TO BIDNETDIRECT.COM  
RFP No. 22-0521

No.	Question	Response
1.	<p>1. Question- How many Saddle Stitch Finisher do you need for the B &amp; W/Color MFP's I show a total of 17 MFP's. How many are B &amp; W and Color Units.</p> <p>2. Question- Do you have the Buyout information of the 3 MFP's expiring February 26th.2024.</p> <p>3. Question-How many 2/3 Hole Punch Units needed for 17 MFP's.</p> <p>4. Question-I do not see any Fax Boards on the MFP's do you need them to be. If not how are you faxing currently and does faxing needs to be secured. Are you currently using any other type of a Faxing Solutions (Example) IP Faxing.</p> <p>5. Question-Is CareerSource currently using any type of Secure Printing or Follow Me Printing.</p> <p>6. Question- Is there any Desktop Printers (Example) HP, Lexmark that is currently being serviced by the current Equipment Provider as a Managed Print As A Service and how many and the make and models.</p>	<p>1. At most two. Most likely, just one.</p> <p>2. Shipment cost of \$1,245 (\$415 per device). Buyout for three (3) MFPs expiring:</p> <ul style="list-style-type: none"> <li>o Lease payments of \$13,420.08 (19 payments at \$706.32 for August 2022 through February 2024)</li> <li>o Tangible personal property tax \$201.70 (annual)</li> </ul> <p>3. At most two. Most likely, just one.</p> <p>4. We are using eFax and have no need for faxing from these devices.</p> <p>5. Secure printing – yes Follow me printing – no, but this is a desired feature.</p> <p>6. No.</p>
2.	<p>On the bid net website it states due in 8 days, on the proposal it states July 27th please advise</p>	<p>Please review the RFP timeline as presented in the PDF document.</p>

3.	Is the lease pricing to include property tax or will Career Source be paying the annual property tax	The property tax should be separate from the lease price. Current vendor submits a separate invoice to Career Source for the property tax.
4.	Do all units need copy/print/scan 11 x 17?	No. At most, only two units.
5.	With all the scanning and workflow requirements is a "hard" keyboard required	No. A soft, on-screen keyboard is fine. But please provide pricing for a hardware keyboard as an option.
6.	Is scanning documents into microsoft applications a requirement? Example scan a hardcopy document to your desktop in word, excel or powerpoint	We would like to be able to scan into SharePoint Online directly, so the software on the copiers should support such a function. No need to scan directly into Office applications directly other than SharePoint Online.
7.	Would any scanning workflows require single sign on (SSO) to Network and cloud resources add operational convenience while validating user access to the device and network?	Yes. We would like a Follow-Me printing function and tie into our Active Directory for user management.
8.	Please elaborate on the process for direct communication and workflow integration with print shop job queues?	We aren't currently using any workflow integration.
9.	Please provide us with a high level overview of current workflows in print shop. What applications are being used today?	We aren't currently using any workflow integration.
10.	Can you supply us with the lease payoff	See response to question 1, part 2.
11.	What current electrical outlets do you have on your current copiers	20 amp outlets.
12.	Do color units require Pantone Matching?	No.
13.	Is energy star 3.0 compliance required?	No, but preferred.
14.	Is there a form that needs to be signed showing that we are proposing to this bid? I am unable to locate it. thanks. We at DEX are responding to this bid	Refer to section 6 for Proposal format and content.