

REQUEST FOR PROPOSAL: ONE-STOP OPERATOR
QUESTIONS & ANSWERS
TO BE POSTED TO [CAREERSOURCEHILLSBOROUGHPINELLAS.COM](https://careersourcehillsboroughpinellas.com)
RFP No. 25-0247

CareerSource Hillsborough Pinellas (CSHP) response to inquiries.

1. **For the purpose of ensuring clarity and alignment in our proposal writing, could you please disclose who or what team will be responsible for reviewing and scoring the proposals?**

CSHP response: Staff of CareerSource Hillsborough Pinellas

2. **For planning and budgeting purposes, can you provide the annual budget for this project?**

CSHP response: There is not a predetermined budget. Proposers are to submit their pricing for the work described in the scope of work.

3. **Can you provide the current OSO staff headcount at the Comprehensive Centers and the Satellite office?**

CSHP response: Proposer is to determine the appropriate OSO staffing structure to perform services requested under the RFP.

4. **Can you provide the current OSO staff schedule including the percentage of time required at the Comprehensive Centers and the Satellite office? Is there a hybrid remote option, if so, what percentage of the time is required on-site?**

CSHP response: Proposer is to determine the appropriate OSO staffing schedule and onsite presence at Comprehensive and satellite locations to perform services requested under the RFP.

Is there a hybrid remote option, if so, what percentage of the time is required on-site?

CSHP response: No expectation, Please provide your approach.

5. **Can you provide the office space (desks) allotted for this contract?**

CSHP response: Selected entity will be provided the necessary workspace to perform services requested under the RFP.



6. Can you provide the customer traffic numbers for all locations (universal and program)?

CSHP response: customer traffic by career center:

Locations	Traffic											
	24-Mar	24-Apr	24-May	24-Jun	24-Jul	24-Aug	24-Sep	24-Oct	24-Nov	24-Dec	25-Jan	25-Feb
Brandon Career Center	549	584	674	700	768	648	560	435	478	471	610	598
Gulf-to-Bay Career Center	1035	1167	1112	928	1068	1003	965	1381	1258	1299	1321	1096
Tampa Career Center	3138	3710	4028	3582	4013	3859	3474	2974	3133	2947	3435	3203
Plant City Career Center	143	138	160	179	148	144	147	133	101	178	175	164
Ruskin Career Center	211	198	232	252	311	248	212	177	170	194	249	236
St. Petersburg Career Center	1000	1103	1021	925	1092	1062	895	1462	1561	1598	1770	1437
Tarpon Spring Career Center	75	73	108	76	56	76	77	71	79	116	103	128
Total	6259	7081	7454	6726	7553	7149	6401	6633	6780	6803	7663	6862

7. Can you provide the number of partners under MOUs with CSHP?

CSHP response: 12 (required partner MOUs)

